



# Application for Employment

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

## Personal Information

Name				
Address		City	State	Zip
Phone Number	Mobile Number	Email Address		
Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No		

## Position

Position You Are Applying For	Available Start Date	Are you age 18 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No
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## Education

School Name	Location	Years Attended	Degree Received	Major

## References

Name	Title/Relationship	Company (if applicable)	Phone/Email

Are you related to anyone currently employed by the Library or on the Library board? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, state name and relationship:
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## Employment History

Start with the most recent position.

N.B: Employers listed may be contacted for a reference unless you state otherwise.

<b>Employer</b>	Job Title	Dates Employed	
Work Phone	Email Address	Reason for Leaving	
Supervisor's Name	City	State	Zip
<b>Employer (2)</b>	Job Title	Dates Employed	
Work Phone	Email Address	Reason for Leaving	
Supervisor's Name	City	State	Zip
<b>Employer (3)</b>	Job Title	Dates Employed	
Work Phone	Email Address	Reason for Leaving	
Supervisor's Name	City	State	Zip
<b>Employer (4)</b>	Job Title	Dates Employed	
Work Phone	Email Address	Reason for Leaving	
Supervisor's Name	City	State	Zip

**Summarize any special skills/qualifications acquired from employment or other experiences that may be relevant to this position:**

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## Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge. I am aware that should an investigation at any time show any falsification, I will not be considered for employment or if employed, falsification will be sufficient grounds for immediate discharge.

Name (Please Print)	
Signature	Date

**Paul Sawyer Public Library is an Equal Opportunity Employer and is committed to excellence through diversity. All employees of the Paul Sawyer Public Library are employed on an at-will basis.**