

The Paul Sawyer Public Library Board of Trustees
Minutes of Regular Meeting on August 13, 2024

At 5:30 p.m.

In-person at 319 Wapping Street, Frankfort

- 1. Call to order and record attendance:** Carolyn Lynch, president, called the meeting to order at 5:30 p.m.

Attendance: Mark Overstreet, Cheryl Sandefur, Jean Ruark, Maria Bartholomew, Carolyn Lynch, Mary Lynn Collins, Shane Hecker, Pattty Crittenden, Bob Kellerman, Valorie Peduto (V), Connie Crowe (V), Manoj Shanker (V)

- 2. Approval of agenda**

M. Bartholomew made motion to approve agenda. B. Kellerman seconded. Motion passed unanimously.

- 3. Approval of minutes of July regular meeting and special meeting.**

B. Kellerman made motion to approve minutes of the July regular meeting. C. Lynch seconded the motion. Motion passed unanimously.

B. Kellerman made motion to approve minutes of the July special meeting. C. Lynch seconded the motion. Motion passed unanimously.

- 4. Treasurer's report**

M. Shanker presented the Treasurer's report.

There was not a lot to report in the first month of the new fiscal year. There is approximately \$3.2 million in the Library's account.

B. Kellerman made motion to approve the Treasurer's report and expenditures as presented. M.L.Collins seconded. Motion passed unanimously.

- 5. Communications/Public Comment**

None

- 6. Director's report**

J. Ruark presented the Director's report. Highlights included: Ruark recommended approving out-of-state travel for Stacy Stamper to attend a conference in St. Louis, MO on behalf of the Library. C. Lynch made motion to

approve out-of-state travel for Stacy Stamper in the amount of \$1600.00.
M.L.Collins seconded the motion. Motion passed unanimously.

M. Overstreet noted that although programs are going well, they do not appear to be being accurately recorded with regard to actual attendance. J. Ruark will follow-up.

Check-out numbers continue to be steady and even increasing slightly, with more people reading ebooks - a nationwide trend.

7. Committee reports

- a. **Budget** - M. Shanker shared that the committee recommends approving a Property Tax Rate of 7.6% instead the compensating rate of 7.7%. Although it represents about \$40,000 less in revenue, going with a lower rate sends a positive message to the county and does not impact the Library's bottom line in any major way. M. Shankar made motion to authorize J. Ruark to certify 7.6% Property Tax Rate, subject to confirmation by KDLA. C. Lynch seconded. Motion passed unanimously.
- b. **Building** - did not meet
- c. **Long Range** - did not meet
- d. **Policy/Personnel** - did not meet
- e. **Technology** - did not meet

8. Old Business - none

9. New Business -

Board recognizes the valuable service C. Sandefur has provided as a Board member as she steps off of the Board (2017-2024) Notice of vacancy has been posted for the Advisory Board position. M. Shanker will be moving off of the Board as of September 11, 2024.

C. Lynch made motion that Shane Hecker's (moving into a voting position) and Connie Crowe's (becoming an alternate) names be submitted to KDLA to fill positions vacated by C. Sandefur and M. Shanker. B. Kellerman seconded motion. Motion passed unanimously. B. Kellerman has agreed to take on the role of Treasurer.

J. Ruark shared that her current role of performing two jobs is challenging at times, but there is not a current plan as to when the vacancy will be filled.

10. Adjourn

B. Kellerman made motion to adjourn. Meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Carolyn Lynch,
President

Maria Bartholomew, Secretary